



## **ASSISTANT DIRECTORS**

**\*SEE OUR LOCATIONS PAGE FOR CENTER ADDRESSES**

**Passionate About Children!** Children of America, one of the nation's most respected childcare organizations, is looking for dedicated and creative individuals to assist in the management of their childcare centers in Delaware, Illinois, Maryland, New Jersey, New York, Ohio, Pennsylvania, Virginia and Wisconsin. We are looking for experienced Assistant Directors who have high standards and believe that the care they provide is invaluable. The ideal candidate will have demonstrated the ability to establish effective relationships with parents, staff and children.

In this position, you will be responsible for assisting the Center Director to ensure the center is operated in accordance with company policies and procedures and complies with state licensing standards by fostering an educational, nurturing, and safe environment in which children are encouraged to reach their full potential.

This position requires excellent leadership, organizational, and communication skills, as well as the ability to provide exceptional customer service.

### **Job Requirements**

- Experience in childcare management issues and classroom management strategies.
- ECE/Elementary Degree
- 2 years prior experience as an Assistant Director
- Knowledge of early childhood development and education and licensing requirements.
- Great communication skills.
- Computer skills a must. ProCare experience a plus.

### **Excellent Benefits Package:**

- Medical, dental, vision
- Life Insurance
- Childcare tuition Benefits
- 401K with employer matching
- Paid Vacation

Please EMAIL RESUME TO: [hr@childrenofamerica.com](mailto:hr@childrenofamerica.com) (PLEASE SPECIFY THE LOCATION YOU ARE INTERESTED IN). Call 800-821-0561 or fax resume to 561-900-0191.

*Children of America, Inc. is proud to be an Equal Opportunity Employer.*